

Canola Week 2026 Abstract and Poster Guidelines

Abstract

- Submit abstract in a Microsoft Word document to Chris Manchur at manchurc@canolacouncil.org by end of day **October 23rd**.
- Document file name must follow the following format: *lastname_firstname_ABSTRACT*
- Text must be Calibri font, 11 pt font size, default Microsoft word margins
- **Abstract title:** Maximum of 20 words, 14 pt font size
- **Abstract Authors:** Presenter must be the first author, with their given (first name) listed first and followed by their surname (last name) without commas. Subsequent authors may be listed to include those who have may contributions to the information presented on the poster. For each author, please provide the primary organizational affiliation.
- **Abstract body:** 250 – 500 words, the body must have enough information to accurately convey the information presented on the poster. The body should include information such as Background, Objective, Methods, Results and Conclusions.
- The abstracts of each poster may be posted online for conference viewers to reference.

Poster

- Posters must be brought in-person to Canola Week, there will be no services available for printing of posters. Pins will be available for securing posters to the boards.
- Each poster will be assigned a number which will correspond to the location on the poster boards they must be placed. Posters must be displayed by **10:15 am on November 24**, in time for the first Coffee Break session.
- If presenters have a poster that is assigned an **odd number**, they are to be present at both Coffee Break sessions on **November 24**. If the poster is an **even number**, they are to be present for the Coffee Break sessions on **November 25**. Posters **must be taken down** by end of day November 26.
- The **maximum poster size is 44" by 44"**. It is encouraged to not print a poster at the maximum size, as poster viewing board limitations may obscure information on the margins of the poster.
- Presenters must submit their poster digitally before the conference as a PDF to Chris Manchur at manchurc@canolacouncil.org. These posters may be made available to virtual conference attendees. Posters must be emailed before they can be presented at Canola Week.

Poster tips:

- Ensure your content is legible; text and figures should be easily readable (including axis labels)
- Figures and tables are encouraged to occupy more of the poster than text. Avoid long paragraphs or lengthy background information (especially as it pertains to general canola knowledge)
- Canola Week attendees include producers, researchers, industry professionals, and extension specialists. Adjust poster content to best match your potential audience.
- Prepare a 30-second "Elevator pitch" to viewers to explain your research that highlights key results and importance of this research.